

मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल
Maulana Azad National Institute of Technology Bhopal

(भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान)

(An Institution of National Importance under MoE, Govt. of India)



विज्ञापित निविदा पृच्छताछ

ADVERTISED TENDER ENQUIRY

सामग्री/वस्तु का नाम
Name of Goods/Items

MESS CATERING SERVICES IN INSTITUTE
HOSTELS.

Website

www.manit.ac.in

Fax No:

0755-2670562

Email Address:

info@manit.ac.in

Telephone No:

0755-4051000, 0755-4052000

अनुक्रमणिका / INDEX		
क्रमांक SN	विवरण / Description	पृष्ठ क्रमांक Page No.
1	निविदा आमंत्रण सूचना Notice Inviting Tenders	3
2	एक नजर में महत्वपूर्ण जानकारीयों Important Information at a Glance	4
3	अध्याय – I बोलीदाता के लिए निर्देश Chapter-I---Instructions to Bidders	5-15
4	अध्याय – II पात्रता एवं योग्यता मापदण्ड Chapter-II---Eligibility & Qualification Criteria	16
5	अध्याय – III अनुबंध की सामान्य शर्तें Chapter-III---General Conditions of Contract	17
6	संलग्नक –1 शुद्ध शाकाहारी भोजन सूचि ANNEXURE-1-- Primary Compliance Statement	18
7	संलग्नक –2 शुद्ध शाकाहारी एवं मांसाहारी भोजन सूचि ANNEXURE-2-- Bill of Quantity & Technical Specification	19
8	संलग्नक – 3 वस्तु के ब्रांड का प्रकार ANNEXURE-4—Type of Brand of Commodity	10
9	संलग्नक – 4 वेषभूषा का नमूना ANNEXURE-4—Pattern of Uniform	21
10	संलग्नक – 5 सशुल्क कैटीन ANNEXURE-5—Paid Canteen	22
11	संलग्नक – 6 तकनीकी मूल्यांकन मानदंड ANNEXURE-6—Technical Evaluation Criteria	23
12	संलग्नक – 7 बोलीदाता सूचना प्रपत्र ANNEXURE-7-- Bidder Information Form	24
13	संलग्नक – 8 बोलीदाता अनुभव प्रपत्र ANNEXURE-8-- Bidder Experience Form	25
14	संलग्नक – 9 मूल्य बोली का प्रारूप ANNEXURE-9-- Format of Price Bid	26
15	संलग्नक –10 बोलीदाता का वचनपत्र ANNEXURE-10-- Undertaking from Bidder	27
16	संलग्नक – 11 सत्यनिष्ठा समझौता ANNEXURE-11-- Integrity Pact	28-31

<i>मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान, भोपाल</i>	
<i>Maulana Azad National Institute of Technology Bhopal</i>	
(भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान)	
(An Institution of National Importance under MoE, Govt. of India)	
No. MANIT/S&P/2025:290	दिनांक / Date: 18/06/2025
विज्ञापित निविदा पूछताछ	
ADVERTISED TENDER ENQUIRY	
सामग्री / वस्तु का नाम Name of Goods/Items	MESS CATERING SERVICES IN INSTITUTE HOSTELS.
<p>उपरोक्त सामग्री / सेवाएँ के लिए ऑन-लाईन निविदाएँ अमंत्रित की जाती हैं। इच्छुक फर्म/एजेंसियाँ, अधिक जानकारी के लिए संस्थान के वेबसाइट www.manit.ac.in और CPPP वेबसाइट https://eprocure.gov.in/eprocure/app पर लाग-इन कर सकती हैं। बोलीदाता द्वारा भारत सरकार के CPP पोर्टल पर पंजीयन करने के पश्चात् निविदा दस्तावेज डाउनलोड किया जा सकता है।</p> <p>सम्पूर्ण निविदा मय दस्तावेज ई.प्रस्तुत करने की अंतिम तिथि 10/07/2025 अपरान्ह 17.00 बजे तक है। संस्थान निदेशक, बिना कोई कारण बताए किसी या संपूर्ण निविदा को पूर्ण या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित है।</p>	
कुलसचिव	
<p>Online Tenders are invited for aforesaid Goods/ Services. Interested Firm/Agencies may log on to the Institute website www.manit.ac.in and CPPP website https://eprocure.gov.in/eprocure/app for further details. Tender Document can be downloaded after registration of bidder on CPP Portal of Government of India.</p> <p>Last date of E-submission of complete tender document is 10/07/2025 up to 17.00 hours. The Director of the Institute reserves the right to accept or reject any or the entire tender in full or in part without assigning any reason whatsoever.</p>	
Registrar	

मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान, भोपाल
Maulana Azad National Institute of Technology Bhopal

एक नजर में महत्वपूर्ण जानकारियाँ
IMPORTANT INFORMATION AT A GLANCE

निविदा का कार्यक्षेत्र Scope of Tender	Mess Catering Services
निविदा दस्तावेज की उपलब्धता Access of Tender Document	Institute website www.manit.ac.in or CPPP website: https://eprocure.gov.in/eprocure/app
निविदा की अनुमानित लागत Cost of Tender	Rs. 3,00,00,000.00
निविदा दिनांक एवं समय Date & Time of Pre-bid Meeting	26/06/2025 at 11.00 hours Institute Committee Room
बोली सुरक्षा/ बयाना राशि Earnest Money Deposit (EMD)	Rs. 3,00,000.00
निविदा जमा करने के अंतिम दिनांक एवं समय Last Date & Time of Submission of Tender	10/07/2025 up to 17:00 hours
तकनीकी निविदा खुलने की दिनांक एवं समय Date & Time of Opening of Techno-commercial Bids	14/07/2025 at 12:00 hours
मूल्य बोली खुलने की दिनांक एवं समय Date & Time of Opening of Price Bids	Shall be informed after evaluation of Technical bid through website https://eprocure.gov.in/eprocure/app
निविदा वैधता की अवधि Tender Validity period	90 days from the date of opening of the Technical Bid
निष्पादन सुरक्षा राशि Performance Security	Rs. 6,00,000.00

बोलीदाता के लिये निर्देश / अनुदेश / INSTRUCTIONS TO BIDDERS

1	General Preface:																						
a	<p>मौलाना आजाद राष्ट्रीय तकनीकी संस्थान, तकनीकी शिक्षा के क्षेत्र में राष्ट्रीय महत्व के एक अग्रणी संस्थानों में से एक है। मध्य भारत में उत्कृष्टता केंद्र विकसित करने के उद्देश्य से स्थापित इसका लक्ष्य शिक्षण एवं शोध को सुदृढ़ बनाने के साथ ही ग्रामीण समुदाय, समाज एवं उद्योग की आवश्यकताओं को पूरा करने वाला तकनीकी शिक्षा का बहुविषयी केंद्र बनना है।</p> <p>संस्थान शिक्षा मंत्रालय, भारत सरकार द्वारा वित्त पोषित है तथा इसका संचालन नेशनल इंस्टिट्यूट ऑफ टेक्नोलॉजी, साइंस एजुकेशन एण्ड रिसर्च एक्ट 2007 के प्रावधानों अनुसार गठित संचालक मंडल द्वारा किया जाता है।</p> <p>Maulana Azad National Institute of Technology (MANIT) is one of the leading institutions of national importance in the area of technical education, established with the objective of developing a “Centre of Excellence” in the central region. Its aim at becoming a multi-disciplinary Centre for technical education by strengthening both teaching and research activities besides contributing to the needs of rural community, society and industry at large.</p> <p>Institute is fully funded by Ministry of Education, Government of India and is governed as per provisions made under the National Institute of Technology, Science Education and Research Act 2007. (NITSER Act 2007).</p>																						
b	<p>Bidders are encouraged to inspect and assess the site and its surroundings before submitting their bids, ensuring they fully understand the nature of the ground and sub-soil (to the extent practicable), the site's layout, access routes, and any accommodation requirements. In addition, bidders should gather all necessary information regarding risks, contingencies, and other factors that may impact their bids. It will be assumed that bidders have complete knowledge of the site, whether they choose to inspect it or not, and no additional charges will be permitted based on any misunderstandings or lack of information.</p>																						
c	<p>The Basic purpose of this tender is to connect Student Mess Management Committee with the agency for Smooth, Effective and timely compliances of statutory requirement.</p>																						
d	<p>Hostels at Institute provide full residential accommodation to all its students. There are 10 (Ten) Boys' and 02 (Two) Girls Hostel at present. The mess of each hostel is managed by a Student's Committee called Mess Management Committee (MMC) of that hostel under the overall control of respective Assistant Warden/ Warden of respective hostel. The mess runs round the year except during summer vacation (normally 60 days during May-July) and winter vacation (normally 25 days during December-January). To have a general idea about the strength of the hostels, the details are as mentioned below:</p> <table border="1" data-bbox="418 1734 1344 1944"> <thead> <tr> <th>Sl</th> <th>Name of Hostel</th> <th>Rooms</th> <th>Student occupancy</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Homi Jehangir Bhabha Boys Hostel No-1</td> <td>76</td> <td>216</td> </tr> <tr> <td>2</td> <td>Vikram Sarabhai Boys Hostel No-2</td> <td>76</td> <td>216</td> </tr> <tr> <td>3</td> <td>AP Kanvinde Boys Hostel No-3</td> <td>144</td> <td>276</td> </tr> <tr> <td>4</td> <td>CV Raman Boys Hostel No-4</td> <td>144</td> <td>287</td> </tr> </tbody> </table>			Sl	Name of Hostel	Rooms	Student occupancy	1	Homi Jehangir Bhabha Boys Hostel No-1	76	216	2	Vikram Sarabhai Boys Hostel No-2	76	216	3	AP Kanvinde Boys Hostel No-3	144	276	4	CV Raman Boys Hostel No-4	144	287
Sl	Name of Hostel	Rooms	Student occupancy																				
1	Homi Jehangir Bhabha Boys Hostel No-1	76	216																				
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4	CV Raman Boys Hostel No-4	144	287																				

		5	M Visvesvaraya Boys Hostel No-5	264	254
		6	JC Bose Boys Hostel No-6	264	251
		7	Kalpana Chawala Girls Hostel No-7	368	926
		8	Ramanujam Boys Hostel No-8	256	512
		9	Do Van Hung Boys Hostel No-9	352	302
		10	APJ Abdul Kalam Boys Hostel No-10-A	128	256
		11	APJ Abdul Kalam Boys Hostel No-10-B	128	256
		12	APJ Abdul Kalam Boys Hostel No-10-C	128	256
		13	APJ Abdul Kalam Boys Hostel No-10-D	128	256
		14	Swami Vivekanand Hostel No-11	354	295
		15	Bhagini Nivedita Hostel No-12	295	590
			TOTAL	2849	5149
2	Scope of Supplies & Services:				
	a.	Cooking and serving meals (Breakfast, Lunch, Evening tea Snacks/ Tiffin and Dinner).			
	b.	Providing 24 hours Drinking water with RO/ UV standard.			
	c.	Managing and controlling of stock and inventories for running the mess.			
	d.	Cleaning of Serving and Kitchen Utensils.			
	e.	Cleaning of Cooking, Dining, Auxiliary Areas and maintain hygiene.			
	f.	Proper disposal of Garbage / Leftover food.			
	g.	Security of the Equipments, Utensils and other items in the kitchen and dining areas.			
	h.	Repair & Maintenance of the Equipments in the Kitchen and dining areas.			
	i.	Maintenance of Books of Accounts and other records for compliance of statutory requirement.			
	j.	Display of food bill in respect of each boarder at the end of each month.			
	k.	Deployment of required manpower and their statutory compliance like PF, ESI, Gratuity and labour welfare provisions etc.			
	l.	Any other activities may be considered by the Institute on merits.			
3	Pre-bid Information:				
	a	Bidders may attend the pre-bid meeting scheduled as mentioned at IMPORTANT INFORMATION AT GLANCE sheet. Techno-commercial queries may also be submitted through email only on or before pre-bid meeting for consideration.			
4	Period of Contract:				
	a	This contract shall be initially for two semesters in an academic year. Thereafter, The same may be renewed for a further period of two semesters (maximum two times) depending upon the performance of agency and discretion of the Institute. The extension shall be given on same rates, terms & condition of the contract.			
5	Timing/Food Quality/ Health & Hygiene				
	a	The catering services in hostels shall be operated from first week of July in odd semester and first week of January in even semester in co-ordination with Assistant Warden/ Warden, failing which the EMD money will be forfeited and the next eligible vendor will be offered services. If required, instruction may be given to operate catering services in between the semesters (during the vacation) also. While giving such instructions, catering services may group or re-group looking to convenience of agency and			

	student both.								
B	<p>The agency (s) shall engage and provide requisite number of well-trained cooks and service personnel to run the mess and serve meal to the students 04 (four) times a day as per the tentative schedule given below:</p> <table border="1"> <tr> <td>Breakfast</td> <td>From 07.00AM to 08.30AM</td> </tr> <tr> <td>Lunch</td> <td>From 12.00PM to 02.00PM</td> </tr> <tr> <td>Evening Snacks</td> <td>From 05.00PM to 06.00PM</td> </tr> <tr> <td>Dinner</td> <td>From 07.30 PM to 09.30PM</td> </tr> </table>	Breakfast	From 07.00AM to 08.30AM	Lunch	From 12.00PM to 02.00PM	Evening Snacks	From 05.00PM to 06.00PM	Dinner	From 07.30 PM to 09.30PM
Breakfast	From 07.00AM to 08.30AM								
Lunch	From 12.00PM to 02.00PM								
Evening Snacks	From 05.00PM to 06.00PM								
Dinner	From 07.30 PM to 09.30PM								
c	The agency(s) must display Today's and Tomorrow's Menu in the mess in consultation with respective Assistant Warden/Warden and Mess Management Committee (MMC). The agency(s) shall serve only specified foods as per ANNEXURE-1 and ANNEXURE-2 of contract document. [or sometimes as suggested by the Mess Management Committee with the consensus of Assistant Warden/Warden]								
d	Raw material/ commodities for preparation of food should be of good quality as specified in ANNEXURE-3 .								
e	The agency(s) shall be solely responsible to provide safe and hygienic food to the students at all times. A Mess Management Committee (MMC) appointed by the Chairman- CoW will monitor hygiene condition time to time. Any preparation not found to be wholesome or hygienic is liable to be rejected without any compensation.								
f	The agency(s) shall provide light food to the sick student(s) during his/her sickness period and no extra charge will be recovered for the same.								
g	The agency(s) shall also provide Fasting (Upwas) food to the student(s) during Navaratra, Shivratri, Janamastami etc as decided by Mess Management Committee and no extra charge will be recovered for the same.								
h	The agency(s) shall maintain neat & cleanliness in the mess premises at all times. No trash is to be thrown inside or outside the mess premises except in properly covered bins.								
i	The agency (s) shall maintain the Mess Area/ Dining Hall/ Wash area/ adjoining Toilets etc. in top condition. All floors and counter tops are to be scrubbed regularly with non-corrosive detergent or soap, and all vertical surfaces are to be dusted regularly. The period of cleaning should be such that there is no visible dirt or marks at any time.								
j	The agency(s) must make its own arrangement for housekeeping of the dining and kitchen area allotted and disposal of kitchen and dining waste material. Housekeeping of common areas shared by the agency must be done by the agency itself.								
k	Agency(s) should be familiar with operational activities of mess with modern kitchen equipments.								
l	The agency (s) shall enquire about the character of worker to be employed and ensure that there is no criminal case pending or contemplated against that person. Then only, agency shall depute/ deploy the person in hostel mess after its satisfaction.								
m	The workers employed by agency(s), should be free from any contagious disease or sickness or any other kind of disease that is considered unacceptable for handling food. Starting of each semester Medical Certificate from Institute Doctor shall be produced by agency to Assistant Warden/Warden of the respective hostel and be forwarded to Chairman- CoW within a week time without fail.								

	n	The agency(s) has to provide uniform to its workers during the service hours as per ANNEXURE-4. Agency(s) has to ensure that its staffs are always dressed up in clean and tidy uniform while on duty. The agency should also issue Photo Identity Card to its staff.		
	o	Burning of fuels except cooking gas (LPG) is forbidden. Use of electricity for cooking is strongly prohibited.		
	p	Storage/ supply/ consuming of any alcoholic drinks, Cigarette/bidi and any type of tobacco sachet (Gutkha) are prohibited in mess premises.		
	q	Apart from Mess operation, agency(s) has to run paid Canteen at space allotted by Mess Management Committee (MMC) which will remain open up to 02.00 o'clock daily in the morning in each mess except mess operational timings.		
		i	The agency(s) has to provide commodities/items as per ANNEXURE-5 in said paid Canteen. All the items shall be sold on Maximum Retail Price (MRP) or nearest present market price whichever is less.	
		ii	Addition and removal of items at paid Canteen shall be sole discretion of Mess Management Committee (MMC)	
	r	No serving utensils/ crockery, available in messes, shall be used outside the mess and dining area. If any boarder wants to take the food in his/her room, he/she has to use their own utensils. If any boarder is found taking utensils outside the mess and dining area, the cost of utensil (s) shall recover through their mess bill. The agency(s) shall monitor and persuade the boarder not to do so.		
6	Earnest Money Deposit:			
	a	The EMD amount as mentioned at IMPORTANT INFORMATION AT GLANCE sheet, shall be remitted through DD/FDR/RTGS/NEFT/BG/Bank deposit into Institute bank account as under:		
		Account Name	Bank Name	Bank A/c No.
		Director MANIT Bhopal	State Bank of India	10020150107
		Bank IFS Code SBIN0001608		
		The bidder is instructed to submit the RTGS/ NEFT/ Demand Draft/ Bank Guarantee and Bank deposition slip in along with Techno-commercial Bid to prove the transfer of payment to the purchaser's Account. The offers without EMD from the bidders shall be rejected.		
	b	The Purchaser shall not be liable for payment of any interest on EMD.		
	c	Any request by the bidders to consider their EMD already furnished by them to any of the other office of the purchaser, for any other contract/ tender will not be considered as EMD for this tender.		
	d	The EMD will be returned to the unsuccessful bidders soon after the orders are placed on the successful bidder.		
	e	The EMD will be returned to the successful bidder soon after supply of material at Institute.		
	f	The bidder seeking EMD exemption must submit the valid supporting document for the relevant category. Manufacturers for goods and service providers for services are eligible for exemption from EMD under MSE Category. Traders are excluded from the purview of this policy.		
7	Validity of offer:			
	a	Agency (s) shall agree to keep the tender open for ninety (90) days from the due date of submission thereof and not to make any modifications in its offered rate and terms & conditions.		
8	Tender & its Clarification:			

	a	The tender document can only be downloaded free of cost after registration of bidder on website: https://eprocure.gov.in/eprocure/app between start date and end date of tender.
	b	A prospective bidder requiring clarification on the tender document may notify to the concerned HOD/ Sectional head in writing, well before the prescribed date for clarification and a response will be sent in writing to the clarifications sought prior to the date of opening of the tenders.
9	Amendment & Corrigendum:	
	a	At any time prior to the date submission of bids, the purchaser, may, for any reason, whether at its own initiative or in response to a clarification sought by a prospective bidder, amend bid document by issuing corrigendum.
	b	The corrigendum will be notified/ published in e-tendering website https://eprocure.gov.in/eprocure/app & Institute website only. Any corrigendum, addendum etc issued shall be part of this tender document and shall be made available on this e-tending portal.
	c	In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the purchaser may, at its discretion, extend the last date for the receipt of bids if required.
10	Techno-commercial Bid Submission:	
	Bidder should submit following documents sequentially duly signed along with technical bid:	
	a	ANNEXURE-1, 2, 3,4,5,6,7, 8,10, and 11 duly filled & signed.
	b	Copy of other documents as mentioned in Chapter-II “ ELIGIBILITY & QUALIFICATION CRITERIA. ”
	c	The person signing the tender form or any other documents on behalf of the bidder shall be deemed to warrant that he has authority to bind the bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the bidder liable for all costs, charges and damages.
	d	The bidder is expected to examine all Instructions, Forms, Terms & Conditions and Specifications in the tender document and to furnish with its bid all documents or information as required in tender document through e-tendering website i.e. https://eprocure.gov.in/eprocure/app . No documents shall be submitted in hard copy (s).
	e	The bidder is instructed to give their online offer through two bid system for this tender. i.e. Techno-commercial Bid and Price Bid.
	f	The Techno-commercial bid cover shall include/ contain illustrated leaflet giving technical details & technical specifications of offered Goods/Services with make & model and also the commercial documents as mentioned in tender document for the supplies to be made and the services to be rendered EXCLUDING ANY PRICE DETAILS THEREOF.
	g	The Price bid cover shall contain only prices of the goods/Services offered for supply and the charges for the services to be rendered.
	h	Tenders received in open covers/ letters/ fax/ email will not be considered.
	i	Complete & concise bids (Techno-commercial & Price) must be uploaded on the website https://eprocure.gov.in/eprocure/app within the stipulated time frame of the tender.
	j	The Institute may, at its discretion, extend the deadline for the submission of bids by amending the tender documents, in which case all rights and obligations of the Institute and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are

		advised to remain in touch with website for any update in respect of their tender.
11	Price Bid Submission:	
	a	The Prices should be quoted in ANNEXURE-9.
	b	Bidder shall prepare price bid as per the format in .xls format and upload the same in CPPP. In case of any difficulty, may contract on toll free numbers available on CPPP.
	c	The bidder would have to quote the prices for the total scope of work in the Bill of quantity and Technical Specification. Partial quote is liable to be rejected.
	d	The bidder shall consider all costs including unloading at the location of purchaser, cartage etc. for delivery of material at site(s) before quoting the rates. In this regard no claim whatsoever shall be entertained.
	e	The bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted unit prices. Discount of any type, indicated separately, will not be considered for evaluation purpose. However, in the event of such an offer, without considering discount, is found to be the lowest, the purchaser shall avail such discount at the time of award of contract.
	f	The price quoted in price bid shall be firm but subject to change in rate of applicable taxes if any.
	g	No extra payment shall be paid on account of any discrepancy in nomenclature of items. The bidder shall seek clarifications if any before submitting the tender.
	h	No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed to the designated location.
12	Opening of Techno-commercial & Price Bid:	
	a	The Techno-commercial Bid of tenders will be opened as per schedule mentioned at Important Information at a glance sheet.
	b	The Price bid of only techno-commercially qualified bidders will be opened on the stipulated due date. The date & time for opening of Price Bid shall be intimated to the techno-commercially qualified bidders through website https://eprocure.gov.in/eprocure/app or telephonically or email, after the evaluation of Techno-commercial Bid.
13	Withdrawal & re-submission:	
	a	The bidder, after submitting the tender, is permitted to withdraw and re-submission as per laid down the procedure given on Government CPPP up to the date and time of the tender through on-line only. Any such request received after prescribed date and time of receipt of tender will not be considered. No bid shall be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity. Withdrawal of bid during this period will result in forfeiture of the bidder's EMD and imposition of other sanctions.
14	Evaluation criteria:	
		First, Techno-commercial evaluation shall be performed as per the eligibility & qualification criteria and Method as specified at ANNEXURE-8. Minimum eligibility marks under technical bid are 50 (Fifty only). Thereafter, price bid shall be opened for techno-commercial eligible bidders only.
	3	During the period of termination of contract in any of the situation contemplate above; the Agency shall keep discharging its duties as before till the expiry of notice period. It shall be the duty of the contractor to remove all the persons

		and / or resources deployed by him on termination of the contract on any ground whatsoever and to ensure that no person creates any disruption/ hindrance/ problem of any nature to the Institute.
15	Mess Bill & its payment:	
	a	The Agency(s) is responsible for correctly identifying the students with their room numbers. If required, agency may engage its staff for the same at the entrance of the dining hall.
	b	50% Rebate in food bill shall be given to boarders in case of continuous absence of five days and more subject to proper permission of Assistant Warden/ Warden and information to Agency three days in advance. No rebate in food bill shall be given in case of absence less than 5 days or without information.
	c	Food bill for each student should be notified through the Assistant Warden/ Warden on 2nd day of the successive month. Any dispute arises with the food bill of individual student may be addressed and corrected within 5 th day of the same month. The final mess bill will be displayed by the respective Assistant Warden/Warden on the same day (i.e. 5 th day of that month) for payments.
	d	The agency(s) shall claim actual monthly Mess bill in the first week of next month. This said bill shall be passed by Chairman-CoW after proper verification by the Mess Management Committee. All relevant papers in respect of statutory compliances (copies of Challan and Tax related to previous month) must be submitted along with monthly Mess bill.
16	Miscellaneous	
	a	All safety measures must be taken care of, in order to avoid any theft/accident, fire and other safety hazards. Any type of loss/damage of assets due to any such incident is the sole responsibility of the agency(s). The Institute shall in no way be liable for any such incident occurring during or in connection with the services.
	b	Agency(s) shall not appoint sub-contractor to carry out any obligation under this contract.
	c	The agency(s) shall make payment of remuneration/ salary to its employee. Agency(s) shall also be responsible for the statutory obligations of such personnel and shall indemnify the Institute in the matter. It is the duty of the agency(s) to explain these terms to its employees
	d	The agency(s) shall directly/indirectly be responsible for statutory compliance such as Payment of Wages, PF, ESI, Bonus, Gratuity and other labour welfare provisions to its employees engaged for the services.
	e	The agency(s) shall directly/indirectly be responsible for collection of different applicable Taxes and its remittance to respective authorities in time.
	f	The agency(s) shall not employ any minor for the above contract work as prohibited under Labour Act and shall comply with the clauses of the Act.
	g	The Institute shall provide limited amount of living accommodation to the staff engaged by the agency. Such accommodation shall be handed over to the Institute in vacant state on expiry/ termination of the contract in any manner whatsoever and at any time earlier at the instruction of the Institute. In case premises are not handed over in the manner as referred herein above, the Institute shall be entitled to remove the possession treating as unauthorized occupants.
	h	The Institute reserves the right to amend the rules of operation whenever and

		wherever they are considered necessary and appropriate. The same shall be intimated to the vendor in due course.		
17	Integrity Pact:			
	a	Government of India, Ministry of Education through its OM No: C-34014/03/2021-Vig. Dated 03/01/2022 has decided the threshold limit i.e. 1.00 Crore for major procurement activities includes Works, Goods and Services. In compliance of said OM Integrity Pact as per ANNEXURE-11 shall be signed between the prospective Vendors/ Bidders and buyer committing the persons/ officials of both sides, not to resort to any corrupt practices in any aspect/ stage of contract. In compliance of Central Vigilance Commission vide its letter No: 023/VGL/122/20794 dated 05/03/2024, Institute authority has appointed Independent External Monitor (IEM) who are as under:		
		Shri OM Prakash Dadhich IRS Retd	Shri Yogendra Tripathi, IAS Retd.	
		Email: opdadhich@hotmail.com	Email: yogendratripathi@yahoo.com	
18	Assets & Articles provided by Institute:			
	a	The assets and articles provided by the Institute shall be property of the Institute and the agency(s) shall be merely the custodian of such assets and articles. On expiry/termination of the contract, all such property shall properly be handed over to the Institute in good & working condition.		
	b	Equipments provided by Institute such as Water Purifier, Insect killer Machines, Dry & Wet Cleaning Machines, Water Cooler, Refrigerator, Microwave, Gas Connection & Stoves and Grinder & Mixer has to be got repaired by agency (s) immediately from reputed company Dealer/ Service Centre.		
	c	Broad list of Assets and Articles provided by Institute:		
		1	All required cooking Utensils serving Utensils with Cutlery.	
		2	All Necessary Furniture in the Dining Hall.	
		3	LPG Connections with stoves for running the Mess excluding fuel.	
		4	Kitchen Equipments (Mixer &Grinder, Vegetable cutting Machine, Dough kneading Machine and Wet Grinder etc.	
		5	Deep fridges & Water Purifier-cum-Cooler.	
		6	Insect Killer Machines, Desert Coolers	
		7	Dry & Wet Cleaning Machines.	
		8	All necessary bins for kitchen waste management.	
		9	Standard fire Safety equipments and its refilling.	
		10	All necessary water for cooking and other purposes.	
11		Electricity Connection→ only for proper Lights, Fans, Exhaust Fans, Water Purifier, Insect killer Machines, Dry & Wet Cleaning Machines, Refrigerator, Microwave and Grinder & Mixer only.		
12	Limited amount of living accommodation to the staff engaged subject to availability.			
19	Performance Security Deposit:			
	a	The bidder has to deposit performance security for contract period plus two months as mentioned at IMPORTANT INFORMATION AT GLANCE sheet through DD/FDR/RTGS/NEFT/BG/Bank Deposit within a week time after award of contract:		
		Account Name	Bank Name	Bank A/c No.
		Director MANIT Bhopal	State Bank of India	10020150107
			Bank IFS Code	
			SBIN0001608	
b	In case of breach of contract, performance security shall be forfeited and the			

		bidder shall be blacklisted for such period as decided by the competent authority in addition to cancellation of order.
	c	Performance Security shall be returned to the bidder without any interest, whatsoever, after completion contract period as specified in the tender.
	d	In case of failure of submitting Security Deposit within the said period, the work order shall be treated as cancelled.
20	Award of contract:	
	a	If the rates of two or more bidders are found to be same, preference will be given to the firm having better credentials. Decision taken by Institute shall be final and binding.
	b	Contract shall be awarded to agency (s) for maximum of 3 (three) hostel messes on the basis of lowest rate subject to minimum of 500 boarders. In special circumstances, contract may be awarded for more than three hostel messes.
	c	If other techno-commercial eligible bidders who are willingly accept the lowest rate and revise the offer at par with L-1 bidder, they may also be awarded work subject to fulfillment of other criteria mentioned in tender document.
	d	Allotment of Hostels to successful bidder (s) shall be sole discretion of Director and shall have the binding to agency(s).
221	PENALTY CLAUSE: Agency (s) has to follow timing and duration of the mess. Failure to supply food in terms of quality, quantity and as per the menu indicated in ANNEXURE-1, and 2 will attract penalty. The Mess Management Committee (in consultation with Assistant Warden/Warden) shall be free to impose monetary fine as mentioned below on the agency (s). Fines imposed may be adjusted against payment due to the agency (s): Mess Management Committee (MMC) will impose any of the penalty/penalties on the agency (s). The agency (s) may appeal to the Chairman-CoW for reduction/ waiver of penalty. The decision of the Chairman-CoW shall be final.	
	a	Mess should remain opened and operational as per the academic calendar or on instruction of Chairman-CoW failing which the EMD/ Security Deposit money will be forfeited and the next eligible vendor will be offered to run the mess.
	b	Vegetables used should be fresh and of good quality. If vegetables kept for use are found to be rotten or of poor quality, then a fine of Rs. 2000.00 for each occasion will be imposed.
	c	Storage/ Supply of any alcoholic drinks, Cigarette/bidi and any type of tobacco Gutkha etc. is noticed in mess premises, a fine of Rs. 2000.00 for each occasion will be imposed.
	d	Storage/ Supply of any type banned drugs like Charas/ Ganja/ Bhang/Smack/ Brown Sugar etc. is noticed in mess premises, a fine of Rs. 5000.00 for each occasion will be imposed simultaneously FIR shall also be lodged by the Institute against agency(s).
	e	Items like Aji-no-moto, Tiwada or Khesari Dal, Chemical Colours and Essence are banned and they should not be used. If they are found in the kitchen premises penalty of Rs. 2000.00 for each occasion will be imposed.
	f	Kitchen should be kept clean. If it is not kept clean, a fine of Rs. 2000.00 for each occasion will be imposed.
	g	Kitchen Equipments, LPG connections (with cylinders), other equipments and vessels supplied by Institute should be maintained operational at all time. If found to be damaged a fine equal to the cost of equipment will be imposed.
	h	Any complaint of foreign object such as insect found in cooked food would attract fine of Rs. 2000.00 per complaint.

	i	Any complaint of foreign object such as rope, soft plastic, hair, cloth, stones/pebbles etc found in cooked food would attract a fine of Rs. 1000.00 per complaint.	
	j	Utensils must be cleaned on daily basis. If today's utensils are found unclean in the next day, penalty of Rs. 500.00 per occasion would impose.	
	k	Food should be cooked properly with proportionate spices. If it is not so and mess management committee agrees then a fine of Rs. 2000.00 would be imposed.	
	l	Workers in the mess should be well dressed and well behaved. If any discrepancy is found a fine of Rs. 1000.00 per occasion would be imposed.	
	m	Adulteration found in the items purchased for mess shall invoke a hefty fine beyond the limit of any fine mentioned above which shall be decided by the Mess Management Committee with consent with respective Assistant Warden/Warden.	
	n	If any damage to building or other Institute property because of willful or negligent act or poor maintenance a fine of Rs. 10000.00 and repair cost of it shall be recovered from agency(s).	
22	Termination of contract:		
	This contract can be terminated under any one of the following circumstances:		
	a	If in the opinion of the authorities such termination is in the interest of the Institute by giving one month notice by the Institute, without assigning any reason. This termination will not be challenged by the contractor.	
	b	The Vendor/Agency not performing his duties properly as per the agreed terms and conditions of the contract. The Institute shall decide whether the performance of the vendor meets specification or is deficient and to what degree. In such a case the notice period shall be one week.	
	c	For committing breach of the terms & conditions of the contract or assigning the contract or any part thereof by the agency to any third party or subletting whole or part of the contract or the premises to any third party. The notice period shall be one week.	
	d	The Firm/Agency being declared as insolvent by the court of law. The notice period shall be one week.	
23	Disputes and Jurisdiction:		
	a	The Institute decision shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Director of Institute is the sole arbitrator to decide the same and his decision is final and binding on both the agency and the Institute as per the provisions of the Arbitration and Conciliation Act 1996. Even if differences persist, it will be decided under the court of law in Bhopal jurisdiction only.	
24	Address for communication:		
	a	All the communication with respect to the tender shall be addressed to: The Dean Student Affairs Maulana Azad National Institute of Technology- Bhopal- 462 003	
25	Details of Contact Persons for Techno-commercial Query through email.		
	1	Name	Dr. MS Chouhan
		Designation	Chairman CoW
		Department	Department of Civil Engineering
		Contact No	9407301479

Details of Contact Person for Technical Query		Email	cowmanit2017@gmail.com
	2	Name	Dr. Pushpendra Yadav
		Designation	Chief Warden Boys
		Department	Department of Humanities
		Contact No	9407301479
		Email	cowmanit2017@gmail.com
	3	Name	Dr. Jyoti Sarup
		Designation	Chief Warden Girls
		Department	Department of Civil Engineering
		Contact No	0755 4051219
Email		cowmanit2017@gmail.com	
Details of Contact Person for Commercial Query	1	Name	Harish Vaidya
		Designation	Deputy Registrar
		Department	Stores & Purchase
		Contact No	0755 4051040
		Email	arstores@manit.ac.in

CHAPTER-II	
ELIGIBILITY & QUALIFICATION CRITERIA	
1	Bidder should be a Company/Partnership firm/ Proprietary firm/ Agency with registered office in India and operational from at least 03 years (Three) as on close date of tender. Copy of registration shall be attached.
2	The bidder should have at least three work orders providing catering services in last five financial years to Central/State government Organizations, PSU's, Government autonomous Institutes or Public listed companies in India. Copies of Work orders as documentary evidence for the same shall be furnished with customer details. The value of each work order should not be less than 10,00,000.00 Following information should be provided as proof (i) three WO copies without erasing consideration price. Extended Work Order shall be considered as a single number of Work Order.
3	The bidder must have average financial turnover i.e. 30% of tender value during the last three consecutive financial years. Relevant supporting document like Profit & Loss Account/ CA certification shall be submitted.
4	Bidder should have PF and ESIC number and have at least 20 registered employees on roll. Copy of last statutory return/challan shall be provided duly signed by bidder.
5	Bidder shall remit The EMD through DD/FDR/RTGS/NEFT/BG/Bank deposition into Institute bank account as mentioned at IMPORTANT INFORMATION AT GLANCE sheet.
6	The bidder should have a clean Track record, i.e. The Bidder should not have been blacklisted by any Central/State government Organizations, PSU's, Government research Institute or Public listed companies in India at any point of time.
7	The bidders who have refused to execute any work order issued by MANIT in the past are disqualified from participating in this tender.

CHAPTER-III		
GENERAL CONDITIONS OF CONTRACT		
1	Abbreviations & Acronyms:	
a	Abbreviations & Acronyms and Definitions used in this tender document shall be in accordance with GFR 2017 and Manual for procurement of Goods 2017 as amended from time to time.	
2	Language of Bids:	
a	The bids prepared by the bidder and documents relating to the bids exchanged by the bidder and the Purchaser, shall be written in the English language only. Moreover, the printed literature/Technical details may be furnished in English/Hindi.	
3	Standards of Performance:	
a	The bidder shall perform the Services and carry out its obligations under the contract with due diligence, efficiency and economy, in accordance with generally accepted techniques and practices used in the industry and with professional engineering and consulting standards recognized by international professional bodies and shall observe sound management, engineering practices. It shall employ prudent technical and engineering practices. It shall employ advanced technology and safe and effective equipment, machinery, material and methods. The bidder shall always act, in respect of any matter relating to this contract, as faithful advisors to the client and shall, at all times, support and safeguard the client's legitimate interests in any dealings with third Parties.	
4	Force Majeure:	
a	In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.	
5	Code of Ethics:	
a	The purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the Supply & Installation or execution of such contracts. If the bidders are found in bid pooling or against law against fraud and corruption then their firms may be blacklisted.	

Weekly Menu Card for Hostel (s) Pure-Veg			<u>ANNEXURE-1</u>
Meal	Quantity	Name of Items	Remarks
Breakfast (07.00AM - 08.30AM) (Monday- Sunday)	Limited	Bread toast with butter/ Jam-Jelly Masala Puri with Sabji Paratha with Dahi Pav- Bhaji/ Chola-Bhatura Dosa/Uttapam Sambhar & Chatani Idli/Vada with Sambhar & Chatani Poha with Jalebi & Sev (Namkeen) Upma with Bhajiye/Pakode	Any two alternate Not below 200grms
		Milk- Dalia Sprouted mixed beans (75ml)	Any one alternate
		Seasonal Fruits Salad	
		Tea & Nescafe Coffee 100ml	
Lunch (12.00PM - 02.00PM) (Monday- Sunday)	Unlimited	Steamed Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	
	Limited	Pickles- (as per choice) Mixed green Salad Curd (100ml) and Jaggery Papad (as per choice)	
Evening Snacks (04.45PM - 06.00PM) (Monday- Sunday)	Limited	Samosa/ Kachouri/ Allo bada/ Vada-Pao/Dahi Bada (Two Piece) with Chatni Vegetable Chowmi ½ Plate (100grms)	One alternate day as per Choice
		One Glass Milk (200ml)/ Seasonal Fruits Salad Tea/Nescafe Coffee 100ml	
Dinner (07.30PM - 09.30PM) (Monday- Saturday)	Unlimited	Fried Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	
	Limited	Pickles- (as per choice) Mixed green Salad Raita Papad (as per choice) Jaggery	
Feast Dinner (07.30PM - 10.00PM) Sunday	Unlimited	Veg-Pullao Puri (Sadi & Masala) Dal/Rajma/Chhole/Kadi (as per choice) One→ Seasonal Vegetable (as per choice) Two→ (Palak Paneer/ Mutter Paneer/ Masala Paneer/ Kaju Curry/ Mushroom Masala)	
		Limited	Pickles- (as per choice) Mixed green Salad Papad (as per choice) Jaggery
		Sweet → Custard/ Gulab-Jamun/ Besan-Laddu/ Halwa/Ice-cream (75grms)	
		Chakka-Curd (75ml)	
NB: Minor variation as per the choice of Mess Management Committee be applicable.			

Weekly Menu Card for Hostel (s) Veg & Non-Veg			<u>ANNEXURE-2</u>
Meal	Quantity	Name of Items	Remarks
Breakfast (07.00AM - 08.30AM) (Monday- Sunday)	Limited	Bread toast with butter/ Jam-Jelly Masala Puri with Sabji Paratha with Dahi Pav- Bhaji/ Chola-Bhatura Dosa/Uttapam Sambhar & Chatani Idli/Vada with Sambhar & Chatani Poha with Jalebi & Sev (Namkeen) Upma with Bhajiye/Pakode	Any two alternate Not below 200grms
		Two Boiled Eggs & Milk- Dalia Sprouted mixed beans (75grms)	Any one alternate
		Seasonal Fruit Salad (150 grms)	
		Tea & Nescafe Coffee (100ml)	
Lunch (12.00PM - 02.00PM) (Monday- Sunday)	Unlimited	Steamed Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	
	Limited	Pickles- (as per choice) Mixed green Salad Curd (100ml) and Jaggery Papad (as per choice)	
Evening Snacks (04.45PM - 06.00PM) (Monday- Sunday)	Limited	Samosa/ Kachouri/ Allo bada/ Vada-Pao/Dahi Bada (Two Piece) with Chatni Vegetable Chowmi ½ Plate (100 grms)	One alternate day as per Choice
		One Glass Milk (200ml)/ Seasonal Fruits Salad Tea/Nescafe Coffee 100ml	
Dinner (07.30PM - 09.30PM) (Monday- Saturday)	Unlimited	Fried Jeera Rice Atta Roti with Pure Ghee Dal/Rajma/Chhole/Kadi (as per choice) Seasonal Vegetables (as per choice)	
	Limited	Pickles- (as per choice) Mixed green Salad Raita Papad (as per choice) Jaggery	
		Chicken/ Fish (75 grms) and Paneer/Kaju Curry/Mushroom Masala	Anyone twice a week
Feast Dinner (07.30PM - 10.00PM) Sunday	Unlimited	Veg-Pullao Puri (Sadi & Masala) Dal/Rajma/Chhole/Kadi (as per choice) One→ Seasonal Vegetable (as per choice) Two→ (Palak Paneer/ Mutter Paneer/ Masala Paneer/ Kaju Curry/ Mushroom Masala)	
		Pickles- (as per choice) Mixed green Salad Papad (as per choice) Jaggery	
	Limited	Sweet → Custard/ Gulab-Jamun/ Besan-Laddu/ Halwa/Ice-cream (75 grms)	
		Chicken/Fish (75 grms)	Any one
		Chakka-Curd (75 ml)	

NB: Minor variation as per the choice of Mess Management Committee be applicable.

ANNEXURE-3*Maulana Azad*

National Institute of Technology Bhopal- 462 003

BRAND OF SOME OF THE MESS COMMODITIES TO BE USED FOR THE CATERING			
SN	Name of Commodities	Brand/ Quality	Remarks
1	Atta	Ashirvad/Annapurna/Shakti Bhog/Patanjali Silver coin	
2	Rice→ for Daily Use Basmati/ Kali-Munchh/Dubraj Not below Tibar Grade	India Gate /Rozana/Dawat/ Patanjali	
3	Rice→ for Feast Dinner Basmati Full Grain	India Gate /Rozana/Dawat/ Patanjali	
4	Sugar→	Good Quality	
5	Filtered Oil- Sunflower or Groundnut or Mustard →	Damani/Fortune /Saffola	
6	Ghee/ Butter/ Cheese →	Sanchi/ Amul/Mother Dairy/ Everyday	
7	Spices→	MDH/Pushp/Everest	
8	Jam/ Jelly/Sauce→	Kissan/Wakefield/ Meggi/ Bhutan/Tops	
9	Tea→	Broke Bond/Lipton/ Taza	
10	Coffee→	Nescafe/ BRU	
11	Pickles→	Nilons/ Tops/Goldiee	
12	Bread/ Bun/ Pav→	Local Famous Brand	
13	Fish/ Chicken→	Local Famous Shop	
14	Other items→	Famous Brand	
15	Milk/Butter milk/curd	Sanchi/Amul/Mother Dairy	
Brand/ Quality/ Type of edible items shall be as per choice of Mess Management Committee.			
Items which will be used should not below the (FSSAI) standard given under Food Safety and Standards Act, 2006.			

Maulana Azad

National Institute of Technology Bhopal- 462 003

UNIFORM PATTERN TO BE ADOPTED BY AGENCY



White half sleeve Coat



Black Trousers in above fabric



White Cap in above pattern



Black Apron in Trousers fabric



White Shoes

**Female worker shall also wear
Cap, Apron and Shoes as per same
standard. Other uniform clothes shall
be decided by MMC**

ANNEXURE-5*Maulana Azad*

National Institute of Technology Bhopal- 462 003

PAID CANTEEN				
SN	Name of Items	Make/Brand	SN	Other Items
Bakery & Confectionery			Cosmetics & Toiletries	
	Pastries	Choice of MMC		Toothbrush
	Patties	Choice of MMC		Toothpaste
	Biscuits	Parle/ Britannia/ Patanjali/sun feast		Tongue Cleaner
	Gajak	Choice of MMC		Hair Oil
	chocolates / Toffees	Parle/Amul/Nestle/ Candyman/Cadbury		Shampoo Sachet
	Tetra-pack Juices	Godrej/Real/ Safal/ Tropicana/Natural/ Paper-boat/Minute- Maid		Toilet/Bath Soap
	Tea/Coffee	Vending Machine		Soap Bar
Nankeens				Shaver & its Cream
	Namkeens	Bikaner/Haldi ram		Medical first-aids
	Chips	Lays/ Kurkure		Vicks Vepo-rub
				Amratanjan/ Bam
Milk & its Products				Earbuds
	Flavored milk	Sanchi/ Amul		Bandage & Cotton
	Lassi	Sanchi/ Amul		Eno- Sachet
	Shrikhand	Sanchi/ Amul		Glucose
	Butter Milk/Mattha	Sanchi/ Amul		Dettol /Sevlon
	Ice-Cream	Top-N-Town/ Amul/ Vadilal/ Denshaw		
				Stationery & General
				Long-Copies
				Project Papers
				Project File Covers
				Pens & Pencils
				Eraser & Sharpener
				Door Locks & Keys
				Mosquito repellent machine & Its refills
1	This counter shall remain open up to 02.00 o'clock daily in the morning in each mess except mess operational timings.			
2	The selling price for running paid canteen items shall be at par with maximum retail price or below.			

ANNEXURE-6*Maulana Azad*

National Institute of Technology Bhopal- 462 003

Technical Evaluation Criteria				
SN	Particular	Allocation of Marks	Maximum Marks	Remarks
1.	Agency's Experience in years:		20	
	Up to 05 years	6		
	>05 years to 10 years	15		
	>10 years	20		
2.	Average annual financial turnover for last three FY:		30	
	UP to 50.00 Lacs	8		
	>50.00 Lacs to 100 Lacs	20		
	>100.00 Lacs	30		
3.	Work orders of Mess catering services in Central/State government Organizations, PSU's, Government autonomous Institutes or Public listed companies in India during last five years. Rs. 10,00,000.00		30	
	Up to three work orders	8		
	>05 to 10 Work orders	20		
	>10 Work orders	30		
4.	Number of Full-time staff on roll:		20	
	Up to 20 Person	6		
	>20 to 40 Person	15		
	>40 Person	20		
Total Technical Score→			100	
Note:	The evaluation criteria shall only be evaluated for the bidder who fulfils the eligibility criteria stated in Form-A.			

ANNEXURE-7

**BIDDER INFORMATION
FORM**

	Year of Establishment→		Name of Agency→	
			Registered Complete Address→	
Type of Agency→ Proprietary Firm/ Partnership Firm/ Private Company/ Limited Company/				
Name of Owner / Authorized Person→				
Contract No with e-mail ID→				
Details of Statutory compliances and its valid Numbers:				
SN	Particular	Number	Photocopy (Yes/ No)	
1.	Firms/ Society Registration →			
2.	Income Tax PAN→			
3.	Labour License Number →			
4.	EPF Registration Number→			
5.	ESI Registration Number→			
6.	VAT/ GST Number→			
7.	Service Tax Number→			
8.	Food License Number:			
DECLARATION				
It is certified that the information furnished in this form is complete and correct to the best of our knowledge & belief. Photocopies of these above-mentioned registration numbers are being attached sequentially.				
Signature of authorized Person and Seal				

ANNEXURE-8

**BIDDER EXPERIENCE
FORM**

	Name of Agency→				
	Registered Complete Address→				
Name of Owner / Authorized Person→					
Contract No with e-mail ID→					
(a)Details of all ongoing contract:					
SN	Name of the organization with address	Period of Contract		Nature of Work	Value of Contract In Rupees
		From	To		
1.					
2.					
3.					
(b)Details of all completed contract during the last three years					
SN	Name of the organization with address	Period of Contract		Nature of Work	Value of Contract In Rupees
		From	To		
1.					
2.					
3.					
DECLARATION					
It is certified that the information furnished is complete and correct to the best of our knowledge & belief. Nothing has been concealed.					
Signature of authorized Person and Seal					
Note:					
1	Attach copy of ongoing and previous contract order for assessment.				

ANNEXURE-9

(This quotation shall be opened only for those agencies which are technically qualified)

**PRICE BID
FORM**

PRICE BID FORM	Name of Agency→	
	Registered Complete Address→	
Name of Owner / Authorized Person→		
Contract No with e-mail ID→		

Average rates quoted are as under:			
SN	Name of menu	Average per day per Student rate (inclusive of all taxes and service charges as levied for Breakfast, Lunch, Evening Snack and Dinner)	
		In figure	In Words
1	Menu as per Annexure-1		
2	Menu as per Annexure-2		

DECLARATION

It is certified that I have gone through the complete documents carefully. I have also read the Menu Card in the Tender document (**ANNEXURE-1 and ANNEXURE-2**) and accordingly upon assessment the above-mentioned average per Day per Student rates are being quoted by me. I understand that in case any negligence in quoting the rates my Earnest Money Deposit may be forfeited by Institute.

Signature of authorized Person and Seal

ANNEXURE-10**CERTIFICATE
-cum-
UNDERTAKING**

CERTIFICATE -cum- UNDERTAKING	Name of Agency→	
	Registered Complete Address→	
Name of Owner / Authorized Person→		
Contract No with e-mail ID→		

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Details of manpower deployment on the date of submission of tender.

SN	Particular	Number	Remarks
1.	Permanent/ Regular Employee		
2.	Contractual Employee		
3.	Employee from any other source		

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SN	Name of Month (Last three month)	Number of Employees as per		Photocopy Yes/No
		EPFO Challan	ESIC Challan	
1.				
2.				
3.				

DECLARATION

It is certified that the information furnished in this form is complete and correct to the best of our knowledge & belief. **Photocopies of last three-month Challan are being attached sequentially.**

Signature of authorized Person and Seal

ANNEXURE- 11

सत्यनिष्ठा समझौता /INTEGRITY PACT

The INTEGRITY PACT is made and executed aton this day of2022

By and Between

The REGISTRAR Maulana Azad National Institute of Technology having its office located at Main Road No-3 Mata Mandir Bhopal 462 003 (hereinafter referred to as “The Principal” which terms or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the First Part;

AND

M/s a entity incorporated under the relevant Act,.....through its representative/authorized signatory..... (Insert name and designation of the officer) vide resolution dated..... passed by the Board of Directors, having its office at, (hereinafter referred to as “The Bidder/Contractor” which term or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the Second Part.

PREAMBLE

The Principal intends to award, under laid down organizational procedures, contracts forThe Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section-1 Commitments of the Principal

1	The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
a	No employees of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
b	The principal will, during the tender process treat all Bidders(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
c	The principal will exclude from the process all known prejudiced persons.
2	If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there is a substantive suspicion in this regard, the principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section-2 Commitments of the Bidder(s)/Contractor(s)

1	The Bidder(s)/Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commit themselves to observe the following
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	principles during participation in the tender process and during the contract execution.
a	The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
b	The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
c	The Bidder(s) / Contactor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of completion or personal gain, or pass on to other, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
d	The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s) /Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is placed at (page no. 6).
e	The Bidder(s)/Contractor(s) will, when presenting their bid, disclose any and all payments made, are committed to or intend to make to agents, brokers or any other intermediaries in connection with the award of the contract.
f	Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
2	The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
Section-3 Disqualification from tender process and exclusion from future contracts	
If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of section-2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is placed at (page nos. 7-13)	
Section-4 Compensation for Damages	
1	If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
2	If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.
Section- 5 Previous transgression	
1	The Bidder declares that no previous transgression occurred in the last three years with

	any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
2	If the Bidder makes incorrect statement on his subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in “Guidelines on Banning of Business dealings”.
Section-6 Equal treatment of all Bidders / Contractors / Subcontractors	
1	In case of Sub-contracting, the Principal Contractor shall take responsibility of the adoption of Integrity Pact by the Sub-contractor.
2	The Principal will enter into agreement with identical condition as this one with all Bidders and contractors.
3	The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate this provision
Section-7 Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)	
If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive in this regard the Principal will inform the same to the Chief Vigilance Officer.	
Section-8 Independent External Monitor	
1	The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively whether and to what extent the parties comply with the obligations under this agreement.
2	The Monitor is not subject to instructions by the representative of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders/Contractors as confidential. He / She reports to Director- MANIT.
3	The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his / her request and demonstration of valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractor.
4	The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on ‘Non-Disclosure of Confidential Information’ and of ‘Absence of Conflict of Interest’. In case of any conflict of interest arising at a later date. The IEM shall inform The Director- MANIT.
5	The Principal will provide to the Monitor sufficient information about all meeting among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
6	As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-bidding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
7	The Monitor will submit a written report to the Director, Maulana Azad National Institute of Technology Bhopal within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situation.

8	If the Monitor has reported to the Director- MANIT a substantiated suspicion of an offence under relevant IPC/PC Act, the Director- MANIT has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9	The word ' Monitor ' would include both singular and plural.
Section-9 Pact Duration	
This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealing.	
Section- 10 Other provisions	
1	This agreement is subject to Indian Law. Place of performance and jurisdiction is the Office of the Principal, i.e. Bhopal.
2	Changes and supplements as well as termination notices need to be made in writing. Slide agreements have not been made.
3	If the Contractor is a partnership or a consortium, this agreement must be signed by all partner or consortium members.
4	Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intention.
5	Issues like Warrant / Guarantees etc. shall be outside the purview of IEMs.
6	In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.
7	The action stipulated in this Integrity Pact is without prejudice to any other legal action(s) that may follow in accordance with the provision of the extant law in force relating to any civil or criminal proceedings.

IN WITNESS WHEREOF, The parties hereunto set their hands and seals and executed this INTEGRITY PACT as of the day/month/year first above written:

For and on behalf of Maulana Azad National Institute of Technology- Bhopal (First Party) SIGNED, SEALED AND DELIVERED by		For and on behalf of M/s..... (Second Party) SIGNED, SEALED AND DELIVERED by	
Signature		Signature	
Name		Name	
Designation		Designation	

In the presence of Witness:			Signature
1	Name		
2	Name		